

Second Meeting

DeuZert Deutsche Zertifizierung in Bildung und Wirtschaft GmbH
(Freiheitstraße 124/126, D-15745 Wildau b. Berlin, Germany)

8th December 2011 10:00 a.m. – 3:00 p.m.

Agenda

- 1 Opening of the meeting
- 2 Roll call of attendees
- 3 Adoption of the agenda
- 4 Minutes of the meeting of 11th June 2011
 - 4.1 Approval of the minutes
 - 4.2 Matters arising not included in the agenda
- 5 Revised short term action plan: progress report and discussion of outstanding matters:
 - 5.1 Organizational structure
 - 5.2 Membership rules and procedures
 - 5.3 The website
 - 5.4 Draft admission requirements and application form
 - 5.5 Draft one page summary
 - 5.6 Wikipedia entry
 - 5.7 Translations
- 6 Other updates
 - 6.1 ISO29990 certification scheme in Japan
 - 6.2 Developments regarding the implementation of ISO 29990 in Canada, Germany, France, UK, U.S.A. and Japan (if any)
- 7 Research project proposed by Concordia University: discussion of objectives and methodology
- 8 Workshop session:
 - 8.1 A common approach to and common methods of conformity assessment for ISO 29990
- 9 Any other business
- 10 Date and location of next meeting

The next meeting of IFCES will be held as indicated below:
Date: April 20, 2012
Place: Concordia University (in Montreal, Canada)
- 11 Closure of the meeting