



# THE INTERNATIONAL FORUM FOR THE CERTIFICATION OF EDUCATIONAL SERVICES

## **The Inaugural Meeting**

UCHIDA YOKO CO., LTD. – BI Room, 7th floor,  
4-7, Shinkawa 2-Chome, Chuo-ku,  
Tokyo 104-8282, Japan

11<sup>th</sup> June 2011 5:00 p.m. – 7:00 p.m.

### **Agenda**

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- 1 Opening of the meeting
- 2 Roll call of attendees
- 3 Signing of the Memorandum of Understanding
- 4 Reports
  - 4.1 Development of certification scheme in Japan
- 5 Discussion
  - 5.1 Activities of IFCES in the next 3 months
  - 5.2 Long-term activities of IFCES
  - 5.3 IFCES organizational structure and its future membership
- 6 Any other business
- 7 Closure of the meeting